



**Native Plant Society of New Mexico**  
**Minutes of Winter Board Meeting**  
 9:00 am, January 27, 2018  
 Sevilleta National Wildlife Refuge Conference Ctr.  
 (Preceded by pot luck dinner, 6 p.m., Jan. 26)

- I. **Call to Order** – Tom Stewart, President. Meeting was called to order at 9:12 am. Quorum, was determined to be present.

**Chapter Representatives:**

**Executive Officers:**

Albuquerque:	Betty Hines	President:	Tom Stewart
El Paso:	Karen Garcia	Vice President:	(vacant)
Gila:	Keller Suberkropp	Membership Secy.:	Barbara Fix
Las Cruces:	Joan Woodward	Recording Secretary:	Jane Kruse
Otero:	Not present	Treasurer:	Pam McBride
Santa Fe:	Tom Antonio		
Taos:	Jan Martenson		

**Outreach Coordinator**-Sara Digby (excused during grant discussions)

\*\*\*Please see complete reports in Dropbox for starred items.

Act indicates an Action Item for follow-up.

II. **Review and approval of Minutes of Summer board meeting and other email votes.**

- 1.. Minutes of September meeting\*\*\*
2. NMDOT- Tom Church letter \*\*\*

Barbara moved for acceptance of both email votes, second by Pam, passed unanimously

III. **Finances/Budget 2017:**

Treasurer's Report for 2017 prepared by Deb Farson and presented by Pam McBride, Treasurer, available in Dropbox\*\*\* Budget and actual for 2017 were presented.

- A. **Review and discussion of the 2017 Budget** included revenue changes: decrease in membership dues, increase in poster and tattoo sales.  
 Also discussed expenses changes: Bank fees (Pam ordered checks), newsletter printing, bulk rates, & changes in postal fees, reduction of postage costs for membership renewal due to increases in online renewals.  
 The report shows a balanced Revenue/Operations at \$29, 273.73 which Pam noted was under budget amount for year 2017 (was budgeted for \$32,992.46). To zero out the costs, \$677 was moved from special projects (the preplanned source of funding) to cover the additional expense of printing newsletter in color front and back and additional 200 copies for reduction in print rate.

Noted during discussion:

1. Only Fall poster and Cactus posters still available. No note cards remain with the state organization, only some chapters, and **should be removed from line items**. Jan recommends an email be sent to Sara to **remove Spring poster from newsletter**. Act
2. Color front and back of newsletter is good, makes a difference.
3. No workshops in 2017.
4. Book Sales, thistle books for example, only at Chapters now.
5. Tom A. and Joan: Printing/packaging of newsletter sent to chapters presents a challenge for chapters to distribute. Are these extra copies utilized or can they be redistributed?
6. Tom S. will check with Carolyn in Las Cruces for **pricing breakdown of bulk rates on individual mailing vs. boxes of newsletters** sent to chapters. Act

**B. Status of Unrestricted funds/Special Projects:** the 2-year plan started in 2017 (total dedicated to this was \$43,500, and agreed to spend half on special projects, \$21,750 in each of the 2 years). See report in Dropbox "2018 Budget, Special Projects tab." \*\*\*

The 2017 Special Project budget was \$31,090.13 (not the originally stated "half") but actually spent was \$21,595.27 because of decrease in Outreach Coordinator invoice and less spent on tattoos, website, newsletter, and no seed packets.

Noted during discussion:

1. Outreach coordinator invoiced amount was less than full year.
2. **Remove seed packets, tattoos from operations line items**. Act
3. Is there \$21,750 readily available from the unrestricted funds for the 2018 (half of the half) according to the 2 year plan? (Yes)
4. Are there unused funds from the unrestricted 2017 budget available also to be used? (Yes.)
5. Tom S. requested check book balance be obtained from Deb today which Pam later reported to be about \$12,000.
6. According to the Special Projects budget there is \$6679.52 already transferred out of unrestricted Edward Jones to start 2018. (this is part of the \$12,000 in Nusenda).
7. Unrestricted Funds at EJ: \$22,300 in mutual funds and cash and rest in bonds which mature in 2 years.
8. Joan: So \$15,500 will need to be withdrawn for 2018 budget of special projects? Yes.
9. Are we comfortable with emergency funds, with liquidity? (\$6834 in cash and \$22K in mutual funds is available at present.)

Website rework came in well under budget but Tom A. and others brought up how small the print is and uninviting. More discussion on web site done later during Sara's presentation. Sara is trying to make needed changes, but needs a piece of information about the website programming from Dave Garner who constructed it.

- C. **Carter Fund Report for 2017** – Pam presented; see report in Dropbox, second tab\*\*\*, Total \$138,832 in restricted funds as of 1/25/18 an increase just this year or 15.13% ROI. There is \$15,965 in cash to pay for grants (in case of downturn of market). \$107K in mutual funds; and \$15,300 in bonds. \$8476 came in from donors this year. Pam says donations trickle in during January in response to 2017 winter appeal.

Noted during discussion:

1. Barb brought up if we should have concern about Edward Jones being advisor. Pam said that perhaps it's only the Santa Fe office having problems, since they lost 2 advisors recently and are still looking for replacement. **Pam offered to look into Schwab** as possible advisor for Carter Funds. Act Jane will inquire Edward Jones office in Silver City. Tom S. suggested checking out **Albuquerque E. Jones office**, since that's where Pam lives. Act
2. Joan bottom line: Carter Fund will we have enough to give away for grants? \$31,000 of which \$15,959 is cash. The rest is still above \$100,000 for endowment plus \$14,000 at Nusenda as cash. So this is 2x what we had last year, so we do have ample money for grants.

- IV. **Membership Report** – prepared by Lindsey Kirchhevel and John Freyermuth, presented by Barbara Membership Coordinator, available in Dropbox.\*\*\* She requested a letter be sent to John Freyermuth for thanks for work on these reports. Tom S. had already sent one.

680 paid memberships, total 718 with lifetime members. 144 are family memberships. All chapters had net loss except ABQ. Some shift to senior rate instead of regular rate. Perhaps total bodies have gone down but increase in revenue due to rate increase.

Discussion items:

1. Jan requested a look at **graph of revenue over years vs number of members.** Act (Deb Farson and Lindsey?)
2. State NPS can help attract members, chapters best at retaining them.
3. Should we up senior rate? (See additional discussion in XI.A Senior Rate Discussion -- Policies in Effect, regarding change in categories and rates.)
4. Lifetime membership increases revenue but only in that year.
5. Need new brochures anyway -- include new rates, if any.

**V. Conservation Report** -- Barbara Fix for Rachel Jankowitz; the following was submitted:  
Report of the Conservation Chair for the NPSNM Board meeting January 27, 2018

Activities completed since September 2017 Board meeting in Taos:

1. Wrote comment letter to NM DOT advocating for adoption of a statewide Integrated Vegetation Management program.
2. Participated in National Plant Conservation Coalition (NPCC) conference call. Barbara read to the Board Rachel's summary of a conference call with other entities including the Native Plant Societies of AZ, CA, CO, FL, IL, MT, VA and WA and ABQ Biopark on Dec. 8, 2017.

The NPCC is identifying "Important Plant Areas", discussing National Seed Strategy, gave update on Botany Bill, and Get out the Vote for Plants and Science.

3. Wrote Conservation Corner article for December issue of NPSNM newsletter.

**Barbara will be sure this material is available in Dropbox. Act**

Barbara recommends we thank Rachel for representing the Society in this very professional way. Act

Tom S. said Steve Gisler acknowledged letter was received by NMDOT and thanked us.  
Tom S. -- Rachel is a great communicator and has provided level-headed communication to agencies but is not as interested in traveling to hearings. Board could consider additional individuals or committee involved in conservation efforts by Society.

Break time for a stand and stretch....

**VI. Administrative Coordinator's Report -- Deb Farson's report not found in Dropbox. Act**

Barbara- explained the \$10 yearly registration fee to NM Attorney General Charities office for all non-profits. To be in compliance for the online filing system called COROS, Barbara has taken to Las Cruces the box of minutes from 2001 to present for archives at NM State, plus about 200 copies from Dropbox. Jane will get signed minutes to Barbara. Act

Barbara also wanted to request an OK to give 10-15 tattoos to the Santa Rosa City Council who has adopted the Pecos sunflower as they are going to have a Sunflower festival to promote tourism. Tom S. said this is a form of outreach. Also noted potential for a cactus tattoo for El Paso.

Joan motioned to give Barbara discretionary ability to use tattoos for outreach. Jan seconded. Voted and approved, passed unanimously.

**VII. Chapter activities and financial Reports**

Tom asked for highlights from chapters.

- A. Bettie Hines: Pollinator Habitat Design Workshop in ABQ: 90 paid, scholarship for 4 interns, 5 speakers, lots of helpers. It was a Great Success. 8 months planning. Special speakers were paid, dried arrangements given as door prizes. The budget prepared for break-even at 50 people so made money, cleared over \$2000. Jan asked if program could travel. \$55 registration fee with lunch. Hands-on design lab (week later) was extra \$25 and sold out. Bettie also mentioned chapter has done a number of tabling events at Bosque, the Biopark and others throughout year.
- B. Plant sales
  - 1. Keller summarized the Gila yearly plant sale: made over \$1000 last year, but chapter paid a fee for shipping to wholesaler because of low volume of plant order and did not have exact shipping date/time. Use Mountain States and local grower Lone Mountain Natives. It will be done again this year.
  - 2. Otero has plant sale and made money.
  - 3. El Paso helps with Centennial Museum plant sale but don't take any money—John White has been doing. El Paso has new chapter President, Ellen Saad, (also in El Paso Master Naturalists and Cactus Club) will possibly be interested in continuing.
- C. 2017 State Conference in Taos – Jan Martenson reviewed some lessons learned. Worked with Mary Adams.
  - 1. Raised money -\$2000 in local contributions by pounding the pavement asking for donations.
  - 2. Did have increased speaker costs.
  - 3. Book sales handled outside society, 2 books donated back to them.
  - 4. Museum was free because high-end museum donor was in NPS member list.
  - 5. Registration on-line for over half, but pay a small % of cost for each on-line registration.

6. 150 registered and paid full fee. Sara rounded up students and the last minute walk-ins paid \$25 event fee, offered newly opened hike just before conference. Their budget worked out for 110 attendees.
7. Participant Survey—some said info overload, wanted more hikes. But Taos felt conference is for learning. Everyone loved the location.
8. No tax or gratuities charged by the Fort because both are non-profit.
9. Silent Auction made \$2700, lots of books sold.
10. Lots of local publicity, poster sent out to chapters and online. Not sure how that worked, but nonmember and out-of-state attendance was up.

D. 2018 State Conference in Silver City -- Keller Suberkropp---

**Plants, People and Culture of the Gila** the weekend after Labor Day September 7-9<sup>th</sup>, 2018. Keynote Speaker Sharman Russell, a local author who has written numerous books. She will describe her relationship to the Gila as a Citizen Scientist. On Saturday night Jack Carter will speak at the banquet and present the Jack & Martha Carter Native Plant Conservation Award. Registration and most presentations will be at the Besse-Ford Global Resource Center at WNMU. Friday afternoon, Saturday morning, and Sunday morning will be workshops and hikes.

A silent auction is planned but there will also be a quilt raffle (and 2<sup>nd</sup> and 3<sup>rd</sup> place winners). The silk quilt is very beautiful with 44 hand painted native plants on silk. The artist, Elli Sorenson donated to the chapter and she wants the chapter to use the quilt to engage and educate the public about our mission and to use as a fund raiser.

Working on discounts for hotels. Little Walnut Picnic Grounds for reception. 2 lunches

- E. Joan brought up the state Science Teachers Conference in Las Cruces she attended but had some difficulty getting word out to individual teachers about NPSNM Teacher Grant (tabling area was poorly located). She made contact with Deb Thrall ([dthrall@swcp.com](mailto:dthrall@swcp.com)) a Conference organizer who was happy to spread word about the NPSNM Grants and will for other workshops and events. Joan has included Sara Digby in chain of communication. Deb Thrall on Board for science teachers can reach 350 teachers.
- F. Jan --Taos chapter contributes to Carter fund each year but also gives 2 grants to locals and wants the contact name as given by Joan above. Carolyn Gressit's chapter report about conference shows it was difficult to contact teachers and recommends they apply for award. Taos recommends chapters inviting recent Grant recipients to give presentations. How would they get their transportation paid for? (Albuquerque chapter gives travel allowance.)
- G. Barbara requests a PS on the Conservation report: unknown what will happen in NM state budget on Daniela Roth's endangered plant botanist position in Forestry Division. Suggests people contacting their State Representatives. Tom S. says that departments have bigger impact on state budget line items, and individual employee positions are invisible to State Representatives. ESA is safe for this year, but future is uncertain.

**VIII. Outreach Coordinator, 2017: Pre-September brief, post-September initiatives.**

A. Power point presentation by Sara:

Highlights of this year—reviewed the goals: increase membership by 5% (numbers look like net drop right now but don't show new members coming in). Help workshops; work on social media presence. One visit for each chapter per year in budget. Help facilitate connections, relationships and events during that visit. Everything on Google drive to share with access by all. **Jan suggested using Drop box instead of Google drive and Sara will move it. Act**

B. Recap since September:

1. IAE-NPS partnership Curriculum webinar for teachers. Books made available as a resource. Included reference to NPS as resource. Available on NPS website under community engagement. 50 individuals signed up, maybe 20 attended. Good feedback.
2. NM Magazine— short monthly plant article submission via George Miller, with art picture instead of photo. George will do 8 issues. Jan suggested to make a note of this in the newsletter. Tom A. said first article has wrong picture for yucca, and NPSNM credit is too small. Give George feedback! **Act**
3. Student Scholarships for NPS conference -- this excited students, continue in future, Sara has ideas on how to continue this.

C. Planning for 2018—Next Steps -- Deliverables

1. Individual Chapter Assistance -- 1 workshop facilitation each year if wanted, continue to work with chapters.
2. State's Publicity -- NPS Podcast: working on 2 podcasts, 45 minutes to 1 hour.
  - a. Olivia Carril and Bees
  - b. What is NM doing for Native Plants?
3. Developing 3-minute video idea for website. Who are we, what do.

Working on Website to improve overall look, just needs software tip from Garner.

**Send Sara constructive suggestions for website. Act**

Social Media -- Facebook spots, also on Instagram, requesting input, photos. (Tom S. said Facebook presence quickly recruited new publicity guy for ABQ.)

- D. Other plans and ideas:
1. An idea from Barbara: NPSNM Founder Interviews and have a conversation, lead into having a state video which can be featured on website and can be used down road. Good piece of promotional material, and Sara is working on it.
  2. Planned: Native plant beer night at a Taos Mesa Brewing, with music and speaker.
  3. Planned: Meredith McClure (one of conference students) to give Native Plant Design Embroidery Class at Biopark event. No NPS costs for this.
  4. Biopark Partnership with NPS for class designed for young farmers, conservation linking. How to get into NP cultivation market.
  5. Proposed: Make your own plant press class (IAE has done this).
- E. Wants to continue State Conference student scholarships—Sunflower Scholarship 3-tier scholarship system possibilities:
1. Student/intern opportunity
  2. Scholarships for NPS
  3. Whole State Conference
- Suggest that chapters set aside 10% of conference or other profits for students.**

Sara distributed a survey for Board to give her input.

- F. **NP Photo Contest**- for all, members and non (but no officers), all ages, engages community, begins on chapter level, ends on state level. Each chapter has winner, then state winner. **Created a publicity package she will provide to chapters. Act** Starting spring to early fall. Sara will oversee on state wide basis but chapters judging. Contestants will submit a form with picture and release of photo. Brainstorm what you might offer in way of prizes.

Lunch Break (one hour)

Study Hall (half hour)

After lunch (approximately 1:40)

#### **IX. Review of Grant & Award applications and Selection of Recipients**

Tom S. had previously emailed to Board some guidelines for scoring and everyone was provided with a score sheet to be used anonymously to poll all opinions and then results will be discussed by the board.



Ranking completed by 11 members of the Board (including Otero) for 9 submitted grants.

Reference No.	Group Score	\$ award	Shortened Title
3	79	600*	Lessons Photosynthesis Carbon cycling
2	73	1500	Floral Surveys Manzano & Sabinoso Wilderness
8	63	1500	Native Plant Curriculum to Southern NM
4	57	1690	Adaptations Brassicaceae Gypsum Soils
9	55	1500	Grassland Practices Effect on Soils
5	53	1500	Tamarisk Eradication on Gila River
7	41	1175	Gila Symposium Proceedings
6	37	1477	Carex Measurement
1	36	0	Dig in Plant a tree
		10,942	

\*Asombro grant raised to \$1000 with a \$400 donation passed by the board (see below).

Discussion:

Grant #8—Tom A.—question if outreach coordinator should write for grants from NPSNM.

Tom S: She wrote grant for IAE and on their time. More discussion if we should be giving her a budget for her projects. Discussion ended in favor of funding with stipulation of writing grants to other entities (not NPS) for future funding to make it easier for the coordinator role to continue after this year. Is there a problem of reporting at end of project to NPS? No. The awarded IAE grant is considered in addition to, not a replacement for or any part of the Outreach Coordinator's deliverables for 2018. Plant curriculum workshops supported by this grant are completely separate from any workshops she might organize for NPSNM chapters that desire them.

Grant #1—discussion about not funding #1 Tools expenses are high, native tree selection not specified, inappropriate use of hired personnel, equipment, and the school is wealthy. Jan moves to not award the grant to Dig a Tree, second by Keller, Motion carried with 2 opposed.

Grant # 6 -- Study-discussed number of times to fund grant for this continuing work.

Grant #3 -- Tom A. recommends we increase the Asombro funding for more than the \$600 grant requested, add \$400 donation. Motion by Jan to provide 600 grant and 400 donation=\$1000 total. Second by Tom A. and passed unanimously. (Asombro does great things year after year and asks so modestly of us.)

Grant#7 -- considered that he is asking for donation, not a grant—In award letter **we are to request that he list NPSNM in the proceedings as a sponsor of Gila symposium and a copy of proceedings** since Forest Service cut their funding. Act

Teacher Awards: Mary Erwin is winner per vote of board.

Joan recommends we **encourage the #2 and #3 teachers to apply again next year.** Act  
Jane reminds us about Jack & Martha Carter Conservation Award -- \$500

Jan discussed possibilities on how to utilize the donation of 4 of the 5 volumes of North American Wild Flowers prints by Mary Vaux Walcott, worth \$5600 for the 5 volumes donated to Jan. However, #2 volume is missing. Has some damage, descriptions and plates are separate. Was limited edition. **Tom A. is going to research and Jan is requesting suggestions to use in any way it would benefit.** Act

## **X. Old Business**

- A. Grant reports -- Tom Stewart. Bruce Barnes 2017 grant to create NM rare plants ID app: project accomplished and software turned over. Daniela Roth is using it. However, Barnes unexpectedly included entire NM flora with photos, resulting in a huge download, usable only on Android phones with the greatest amount of memory.
- B. Poster Alternatives Committee: Joan Woodward (meeting summary) --- see Dropbox \*\*\*for ideas discussed:
  - 1. Playing cards -discussed below
  - 2. New Mexico True ----Sara introduced the idea of having a presence on this website. Listing events can be easily utilized, using videos map to highlight areas. Tom S.: Are the videos professional quality? Or can anyone? Sara: user generated in part. Other states use similar tools. Places to go including native landscapes to promote native plants.
  - 3. Website linked Publishing Opportunities -- Examples are *Riparian Plants of the Gila Forest* and our thistles guide. Chapters come up with own ideas and can be promoted on website but does not have to involve state society.
  - 4. NPSNM-Endorsed Plants of the year for the Nursery Trade-Joan has talked to several growers, nurseries, Judith Phillips. We would put inexpensive but gorgeous tag on a pick each year. For example, Mountain States would print right on the label. TX, CO NPS and others already have this type of program.

Selection of plants, how would this be done? Apache Plume and several other plants were suggested. John White said labels could only cost a couple pennies. (More on this on next page.) Cycle time for nurseries is at least a year, so choose plant and inform them this year to promote next year.

Criteria: Joan suggests we need specific criteria for plant selection. Group's suggestions were:

- 1. Native
- 2. Not hybridized so that it's unfavorable to pollinators
- 3. Statewide adaptation
- 4. Drought tolerant
- 5. Highly available.

**Please suggest growers and landscapers can be asked for nominations of plant to endorse.**

**Send contact info to Tom S.** Act Joan will work on this for southern areas, Jan and Pam

will work for northern areas. Who will select plant? Jan suggests a beta year, using a test year, testing for availability before full scale marketing.

Sara Digby -- Playing Cards-heritage cards, photo on card with information, such as Fungi Perfecti playing cards, discussed options on printing, Native Plants logo on one side, different plants on other side, size like a business card, could package in window box, starting price for 250 decks at \$850 or \$3.40 each, maybe could be sold for \$6.00? Amazon sells mini cards for \$4.00. The regular size cards might be double cost. Could be sold at nurseries, parks gift shops and table events for NPSNM chapters. Pam brought up discussion about using online instead. Tom A. does not like the smaller size and has a problem of handling a physical product. Barbara concurs the distribution is a problem.

Tom S. brought up the need to have new membership brochures. Suggest NPS go to one piece, envelope size. The old version was passed around. Sara showed her new trifold design which she had priced: 5000 for \$450 (9 cents per copy). Everyone thought it looked beautiful, with some suggestions to change out the pictures and she will take any suggestions. **Send her pictures! Act**

Pam makes a motion to authorize Sara to proceed with development of new design for final board approval or review of a couple of options, hopefully to print 3000 brochures. Second by Tom A. and motion passed unanimously.

Logo is a little hard to use, some discussion about changing the logo. Logo needs to have right file format to use larger and smaller with uniform quality.. Could be a logo redesign contest as suggested before for a bumper sticker. Consideration not to put logo in printing of brochure until further discussion and possibly put a sticker on brochure when logo is selected. **Pam said she would personally finance a \$300 prize for chosen art if we don't care to!**

Logo: what should it have? Native Plant Society New Mexico and plant(s). Map not favored.

Tom S. -- NM True. Sara can post activities as she does now on Facebook/Instagram; chapters can work on the video map. Asking Sara to send Board an overview to get their chapter on NM True, she will create an example so that chapters can get energized to create their own videos. Sara can add Native Plant Society of New Mexico caption if she is sent the video. **She will send out an email with all information. Act** sara@appliedeco.org

#### XI. **2018 Budget**– Pam

A. Proposed budget similar to 2017

Expenditures-some money to rent the Board meeting room at Sevilleta.

Changes - Insurance & Liability line item may change, increase because of combining with directors and officers coverage -- \$2948.00 total. Encouraged Tom S. to keep the President's contingency fund, but he reduced it from \$1000 to \$500.

Tom -- Workshops: The wetlands workshop by Bob Sivinsky never happened because of logistics; tired of doing grass workshops at Sevilleta. Hopeful to do a wetlands this year but not at Sevilleta, probably Albuquerque. He wants to take people to Jemez, so housing on own. Probably lower expenses for NPS. Perhaps Friday evening and all day Saturday. Tom A. suggests we put under operating revenue \$4000 and expenses would be \$3000 and net would be \$1000.

Tom S. would like to kick membership brochures into special projects as it is new outreach, not regular operation. Total \$270 for 3000 brochures and shipping.

Operating expenses –web site readiness for Gila conference registration. This money now moved for Dave Garner to special projects, consistent with helping Taos registrations in 2017. Adding \$500 in special projects for Dave Garner.

Discussion of moving items to special projects is about creating the flexibility for use instead of taxing the operating budget.

Seeing budget deficit of \$2169 (halved from previous version) with the few changes. There will be a deficit this year unless we see many new memberships.

For the newsletter extra copies had been printed, color is good. Some discussion about mailing rates changing. Should we explore going back to mailed copies? Tom will ask Carolyn and John in Las Cruces about their opinion of mailing hard copies. **Act** Only about 20% actually open newsletter on-line to read, and paper copies give us more visibility to members not regularly attending meetings.

Jan motioned to approve 2018 budget, Keller 2<sup>nd</sup>, all approved.

Grants to Herbaria: \$3000 = \$600 x 5 herbaria:

San Juan, WNMU, UNM, NMSU and UTEP.

Joan motioned to send Grants to each Herbaria, 2<sup>nd</sup> by Jan all approved.

To be sent to Foundations (Friends of..) instead of directly to Institution where possible to avoid overhead charges.

Policies in effect, possible revision discussion:

Senior rate discussion: Jan & Pam presented comparison data to other state societies.

Tom A. motions to have students, teachers rate to be \$20, all other individuals are \$30, and the senior and limited income categories eliminated. 2<sup>nd</sup> by Karen. All in favor.

None opposed. **Needs to be changed on website and policies in effect after brochure is printed. Act**

Pam would like a "what is in bloom" area of the website. Jan is working on the list of Native Plant Demonstration Gardens, Jan is still collecting this and will put it together.

**Please send her revised lists for your area. Act**

Joan brought up discussion about recognizing Tom for all his work, at least a full day each week.

Jan brought up the line item for Conservation award, \$500 from Carter Fund, approved last September. Gila chapter will give award at state conference.

Adjourned at 4:35pm

\* Committee reports, grant reports, chapter reports and board meeting minutes are uploaded to: Dropbox\Board Meetings\2018-Jan Winter Board Meeting. Board Members and Chapter Presidents have been given access. Deb Farson, our Administrative Coordinator can help if you have trouble navigating to the documents. You may contact her at [nativeplantsnm@gmail.com](mailto:nativeplantsnm@gmail.com).

Respectfully submitted,  
Jane Kruse  
Recording Secretary  
Native Plant Society New Mexico

These minutes were accepted on March 2, 2018 by a vote of the board of directors, with 9 members voting in unanimous approval after a complete review and all corrections were made.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Recording Secretary